

Osgoode Public School

Informal OPS Council Meeting Minutes

September 19, 2023

Members in Attendance: Gaynor Kondric, Karyn Hughes, Maggie Matte, Jen Scharf, Jackie Allen, Erin Nixon, Lori Leptick, Sharon Borutski, Rachel Pereira, Aimee Faith, Tyler Patten, Britt Jadayel

Regrets: Kristen Cinnamon, Steph Poulin, Tiffany Cousineau

Karyn welcomes all at 6:34p.m.

Action items from June minutes

ACTION ITEM	UPDATE
Hot lunches	<ul style="list-style-type: none"> - Fat Les, Pizza Hut, Subway all ready to go and Karyn will get it rolled out for October - Will use Cash Online once again <ul style="list-style-type: none"> - Munch-a-lunch was discussed but decided it was not worth switching to as it may be “forced” out in the future. - We will no longer allow credits, sending food home with siblings, etc, if a student is absent on hot lunch/milk days - Request to switch to Wednesday or Thursday <ul style="list-style-type: none"> - Karyn will confirm with vendors if there is a preference <ul style="list-style-type: none"> - Jackie, Maggie, Rachel, and possibly Erin would be available on Wednesdays - Jackie, Brit, and Lori are available on Thursdays - Do kinders want one pizza/chicken fingers day in the first half of the year? - Milk went up to \$0.77 (white) and \$0.79 (chocolate) <ul style="list-style-type: none"> - Will increase the cost to \$1.00/carton and use as a minor fundraising opportunity - Jackie will roll this out for the first block of October 10th to December 22nd - Will switch from Fridays to Wednesday
Yearbooks	<ul style="list-style-type: none"> - We need to form a committee to help this year <ul style="list-style-type: none"> - Lori and Aimee have volunteered to help out representing kinders and grades 4-6 - Will need someone to help with grades 1-3 - Requested to do a class photo with each class this year - Will get a quote from the new company, prior to rolling anything out
Teacher gifts	<ul style="list-style-type: none"> - We will implement the same format as last year

	<ul style="list-style-type: none"> - Jackie will prepare packages to pass to teachers - Currently there are 30 teachers/ECs, etc <ul style="list-style-type: none"> - Motion to allocate \$100/teacher (totalling \$3,000) accepted and approved by Aimee and Maggie
Mural project	<ul style="list-style-type: none"> - We needed an extra \$1,000 to fill in the hole where the current trophy case was removed. An anonymous donor covered this amount - We will need an additional \$3,250 to complete this project
Christmas catalogue	Deferred to next meeting

Minutes from June meeting motioned to pass by Maggie and seconded by Aimee.

Principal and Staff Report – Gaynor Kondric

EMAILS: I typically send home one all-inclusive email every Friday with school updates, including upcoming events. Additional emails are sent out as needed. I always try my best not to pull from other emails coming from the district so as to avoid overloading families with information. The OPS website is a great place to watch for upcoming events as well, and also contains a link to our School Council webpage.

LEARNING NETWORK: Our central PAL (program and learning) department shares a weekly online list of resources for educators to access on their own time as is convenient. The Learning Network is a collaborative effort of departments in the district, and is curated to be a timely and relevant resource for educators.

Some examples of the content:

>>This week's edition includes important information related to FAQs for DIBELS, how to order additional Literacy resources, an extensive list of Indigenous education resources, upcoming PD opportunities from LSS, and updates from Continuing Education and B<.

STAFFING UPDATE: We are currently full staffed for 14 homerooms, including 6 ECEs. 2.5 EAs, 1 library technician, 1.5 office staff and 2 custodial staff. Our numbers appear quite solid and we are hoping to withstand the upcoming district school “re-orgs” that typically happen around this time of year.

DAIRY FARMERS OF ONTARIO: We have just received a link to have students participate in some online or in person learning about the dairy industry. Topics include the following: Dairy Farming, Dairy Goodness (nutrition), Careers in the Dairy Industry (Pathways to Success), Processing: From Farm to Table, and Technology: Modern Dairy Farming

THINGS WE NEED FROM FAMILIES:

- Registrations for School Cash Online
- AUP links
- Media permissions
- Student verification forms
- Plans of care forms re: medical protocols

WORKSHOPS: Several staff have already and will still participate in BMS (Behaviour Management Systems) training through our district's Learning Support Services department. This training helps educators and support staff better understand how to approach and manage students who may be exhibiting stress behaviours. Two staff have already accessed suicide intervention training through the district.

SWIM TO SURVIVE: This is a 'go' for our grade 3 students - just waiting for information to come back our way regarding busing costs. We are able to recover \$170 per bus from a central budget and are also waiting for our request for further subsidies based on our geographic location (Kanata Rec Centre).

VOLUNTARY FEE: Our plan is to set up a SCO account to ask for families to voluntary send us \$20 per family, which will help to offset the costs related to curriculum enhancements such as (Luv2Groove, Scientists in the School, possibly MASC and others as they emerge and are perhaps of interest. We are looking for new opportunities this year.

MEET THE STAFF EVENING: We are looking forward to seeing our families on the 27th of September at 4:00pm to 5:30pm. This will be set up as an informal meet and greet where families will have an opportunity to visit inside the school and introduce themselves to their children's educators.

STAFF REQUESTS: Staff would like to start planning curriculum enhancements through field trips and are wondering if Council would be willing to fund some of the bus costs, to be determined for each trip. Our new library technician is looking closely at what is in our library currently and where we may have a need to add additional materials for student learning.

UPCOMING: Cross country and running clubs, junior soccer for both boys and girls.

METCALFE FAIR: We are not able to attend the fair as students had done in the past pre-pandemic. Thursday programming is reserved for special needs children. Friday coincides with the district's recognition of the National Day for Truth and Reconciliation and we have been asked not to schedule special events and field trips on this day.

STAFF REPORT

Kanata Soup Fundraiser

hello@kanatasoup.ca

Scholastic Book Fair - Would the Parent Council like to help with running a book fair in the Spring? Does the Council have preferred dates? Volunteers are necessary for running a fair. Please email amelia.mcnabb@ocdsb.ca if you are interested.

Grade 6 EFI, R6 and Grade 4 EFI all had an Inuit presenter come speak with them on Monday. They got an introduction to Inuit life, and he will be coming back to teach Inuit games in November.

Grade 1 EFI A&B and 1/2R also have an Inuit presenter (virtual Arctic Life & Arctic Animals) and he will be coming back to teach an Art Lesson in person.

Kindergarten C-Sea Turtle Class

- Classroom Expectations
- Establishing Routines
- Zones of Regulation
- Playground Safety
- Reading Buddies with Ms.Comishen's Homeroom (Weekly)

Treasurer's Report – Maggie Matte

- We ended last year at \$22,950, of which \$15,272 is considered spendable (future note, we try not to allow this to go below \$5,000 for comfort levels)
- Future spending allocations:
 - Gym equipment
 - Previously voted to spend \$1,500
 - Purchased and delivered to the school
 - \$220 allocated for kinder toys
 - This has not been spent and will be crossed off for the time being. We will confirm with the kinder team what their future needs are
 - \$2,250 for mural project
 - \$500 put aside last year for library bins and a chair
 - Maggie will confirm if this was purchased prior to crossing off the list and determining future needs with the new librarian
- \$2,600 collected for yearbooks have yet to be invoiced by the company
- Karyn will look into the cost of media projectors
- Maggie has created a report to detail numbers for the previous year (attached to minutes email)
- NOTE for future treasurer: Each end of year the treasurer needs to report to the district/board with an overview of the spending for that school year

Fundraising

- Staff has indicated a need for funding for busses during field trips
 - There are currently 14 homerooms
 - Motion to allocate \$500/class for busses for a field trip accepted and approved by Erin and Maggie
- There is also a request from the new librarian to obtain funds for the library
 - We will revisit this next month once we confirm with Judy if the \$500 previously allocated was spent (if not, it was suggested we roll that amount over to this year)
- Request for classroom fans was discussed
 - During Covid, fans were removed
 - Fans need to be CSA and principal approved
 - Concerns that there would be little time to build fans
 - These would need to come pre-built (Costco has nearly built tower fans) and/or would require volunteers to do so
 - Although the idea of fans would be nice, the reality is they won't be needed long during the school year, some kids wouldn't get the benefit based on location in the classroom, and it may cause disruptions with papers blowing, etc
 - Not necessary to purchase, but possibility to revisit if there is extra money
- Request to discuss the option of updating or obtaining a new play structure/larger yard equipment
 - Gaynor will check in to age of big kid play structure
 - There may be the possibility of a second, smaller structure elsewhere in the yard
 - Ideas to get a second set of goal posts or baseball cage/field
 - Action for members:
 - Ask your children about ideas for other "older kid" outdoor options
- Trees in the yard
 - This initiative is still happening; council has put aside money and happy to support
 - Gaynor will check with Mme McCambridge and see where she's at
- School clothing
 - Prices similar to last year (they went up by \$0.50 or so)
 - \$17-\$20 for tshirts
 - \$23-\$28 for long sleeves, etc
 - Will get samples for the meet the teacher night (September 27th) with sizes and forms for parents to bring home and order early
 - Jackie will confirm if we can do it using school cash online

Other Items

- New council voting!
 - Chair: Karyn
 - Treasurer: Jackie
 - Secretary: Jen, training Sarah
 - Fundraising Coordinator: Rachel

Action items from September minutes

ACTION ITEM

UPDATE

Bigger fundraising needs	- All members to ask students for ideas of what they may want to see in the large yard
Other fundraising	- Karyn to look into cost of media projectors - Need confirmation if \$500 was spent on library - Christmas catalog deferred to October
Dance-a-thon	- Halloween?
Yearbook	- Confirm cost - Organize final committee
Hot lunches/Milk	- Finalize date (Wednesday or Thursday)
Movie nights	- Decide on dates
Library book fair	- Organize in conjunction with school shopping day/week?
Yard improvement	- Karyn and Gaynor to look into trees and playground

Meeting ends at 8:34p.m.

**Thanks to everyone who came out to the first meeting of the year! Was great seeing some new faces!
Next meeting will take place on October 10th at 6:30pm in the library.**