

Osgoode Public School

Informal OPS Council Meeting Minutes

April 11, 2023

Members in Attendance: Gaynor Kondric, Karyn Hughes, Rachel Glennie, Maggie Matte, Jen Scharf, Lori Leptick, Erin Nixon, Stephanie Poulin, Jenn Sutton, Tiffany Cousineau, Aimee Faith

Regrets: Jackie Allan, Kristen Cinnamon, Ashley Ladouceur, Laura Stack, Kathryn Moncion, Erin Schellings (no longer a member), Jenn Gordon, Heather McMillan, Samantha Wagner

Karyn welcomes all at 6:34p.m.

Action items from February minutes

ACTION ITEM	UPDATE
Movie night	- Ready to go!
Plantables	- Sent to families
Grad "items"	- Date set - Clair to put together a team for grad popcorn selling in May
Spring Fling	- Organization started
AV Equipment	- Karyn will continue to look into the cost of a screen with a projector behind it - Put feelers out to other schools but nothing back yet
Yearbook	- Updated below

Minutes from February meeting motioned to pass by Rachel Glennie and seconded by Aimee Faith.

Principal and Staff Report – Gaynor Kondric

- MURAL PROJECT: Dave Lafreniere has shared many preliminary images of what he can do for us in order to make the front hallway just smashing! We are looking forward to having Dave join us at Council to speak about his project proposal and answer any questions we may have.
- GRADE 6 GRADUATION: Staff has started planning for this event and is hoping for Council to help fund some of the events they would like to plan, including money for the actual event, ie. cake and refreshments, balloon decorations, etc.

- SUMMER SCHOOL: Summer School registration — we will send info out as soon as we hear from the Continuing Education department regarding next steps.
- STAFFING: Staffing for next year has officially started. This begins at the school level after our central Planning and HR teams have already done much of the background to determine projected numbers and subsequent vacant or surplus positions. Currently our enrolment is at 275 and we are projected at 272. We did receive our staffing allocation on the 11th and will share information around that once we work through all the various pieces connected to that. The staffing allocation gives the school a tentative school organization (number of classes/ number of students in each class, etc.) as well as numbers representing the number of FTE teaching staff, learning support staff, and administration. Allocations for ECE and EA staff come at a later date. A message was sent on Friday to families as a reminder to let us know if they will be moving out of the Osgoode catchment for next year; it is so helpful at all schools to get as close to “actual” numbers as possible ahead of the next school year, hopefully avoiding a “re-org” at the end of September if projected and actual numbers are misaligned enough to cause class shuffles. Some staff will be retiring at the end of June.
- CASTOR VALLEY ES: We have heard from Castor Valley this week and have decided upon an in-person visit at the school sometime in early June. Once details are finalized, we will share that with families and ask for parent drivers to transport there and back.

Staff Report

- NEWS FROM OPS CLASSES: The incubator is set up in the Dolphin class. Each class is participating in that science lesson. We will soon have baby chicks at OPS! We are beginning a bi-weekly reading program for home French and English (Raz Kids). Field Trip Valleyview Little Animal Farm on May 12th - Volunteer email and permission for email to be sent out soon.
- The Starfish Class are planting bean seeds in a plastic glove and displaying these on the windows in our class. Kindergarten Earth Day April 22nd- We will be helping keep our school yard clean and pick up garbage. We will bring in any lost & found items to be displayed.
- JUMP ROPE FOR HEART: End of April we will have our Kick off Assembly for Jump Rope for Heart (Mme Ianni will be getting info from coordinators this week).
- EF3A - Our class ordered butterfly kits for the classroom (arriving 1st week of May), looking forward to our 2 field trips (Aquarium and Canada’s Agriculture and Food Museum, submitted order to Growing Up Organic to plant in the gardens again this spring

Treasurer’s Report – Maggie Matte

- At the end of March we have \$13,052 in the bank
- There is \$1,500 set aside for gym equipment
 - Amy Claridge has been asking for a few items; Gaynor will let her know about these funds
 - Can council donate equipment to the school?
 - There shouldn’t be a problem with this, provided it is good quality
 - Amy can give a list of what she’d like and Rachel will price match (potentially purchase FOR the school)

- Only caveat is that the school may get a kickback if ordering through the catalogue
- There is \$3,557 in available funds currently (not including amount in school cash online)
- Goal to have the total amount of funds remaining for next meeting

Fundraising - Jackie Allen

- Plantables has currently made \$174.90
- Hot lunches and milk going well
 - Lots of families excited for kinder lunch day
- Movie Night
 - April 21st
 - Showing "Ron's Gone Wrong"
 - Volunteers will be needed
- Spring Fling
 - Planning committee has met and has decided to bring back most of the old stuff
 - Volunteer sheet for teachers was put out and will be posted to council once completed, and then to the general "public" (parents)
 - Volunteer hours available and would be great for teens
 - Face painting, finger casting, slime, etc
 - Karyn requested getting the school logo so we can have tattoos available
- Rachel will look into getting a master list of sponsors through OVCA to pass off to Laura

Other Items

- There was a request to look in to other options for the library bags kids are sent home with (typically the large ziploc bags with bar codes) as they often get ripped
 - How much would it cost to get a proper case for every kid in kindergarten (at a minimum?)
 - Are there a lot of kids who don't get books because they don't have their barcodes?
 - Gaynor will look into this
- Jenn Sutton asked if a parent could call Castor Valley to get the ball moving on having the grade 6's visit the school
 - Gaynor will check in to it again
 - Updated as of April 16th - CVES has reached out and asked the Grade 6 team what options they'd like. There will be a visit in May/June that'll likely require a few parent volunteers to drive students
- Ms. Edwards requested money for the library
 - Wants to replace a few things (ie, new bins, a new couch, etc)
 - Council has previously given \$500-\$700 as a donation
 - Could we do a used book sale to raise some money for her?
 - Could be difficult as we need to screen books
- Yearbook committee update
 - Drawings for the front and back cover has been submitted and is complete
 - Finalists and honorable mentions of cover contest drawings will be mentioned in the yearbook as well
 - Nearly all of the Grade 6s have answered their "graduation questions". These have been entered next to the students' photos and is almost complete
 - Photos for Christmas concerts and movie nights are finished

- Completed most of the candid photo shots, but missing a few classes
- Some of the school teams have their photos finished but still a few missing
- There had been talk of doing full group, class photos. Is this still feasible?
 - Gaynor is having someone work on the rest of these photos this week
- Final yearbook purchases need to be in by May 9th, and ideally we need to have book entirely finished by the end of April
- Voting items
 - We currently have approximately \$5,500 on hand (with the addition of just under \$1,300 for Little Caesars, and hopefully around \$7,000 for Spring Fling)
 - Voting on the mural project (\$4,500 total, after the initial \$500 deposit is removed from the \$5,000 total quote from Dave)
 - Voting for \$2,250 to book the mural project (have our school put in the lineup to be completed before the end of the year)
 - The remaining \$2,250 COULD be covered through school funds if the council couldn't reach their Spring Fling goal. Note that Spring Fling typically requires a \$3,000 float ahead of time to book and organize everything
 - Remaining balance of \$2,250 can be paid out after Spring Fling
 - Motion to pass by Aimee Faith and Maggie Matte
 - Approved
 - Voting to give Ms. Edwards and the library \$500 to purchase new bins and "pretty-up" the space
 - Motion to pass by Jenn Sutton and Lori Leptick
 - Approved
 - Voting to give \$600 for graduation ceremony (balloons, cake, etc)
 - Motion to pass by Tiffany Cousineau and Rachel Glennie
 - Approved
 - Note, we will push the request for funding to give each class one bus for the purpose of field trips to next year
 - This can be an initial goal for the beginning of the 2023/2024 year

Action items from April minutes

ACTION ITEM	UPDATE
Spring Fling	<ul style="list-style-type: none"> - Rachel to provide OCVA's master sponsor list to Laura - Karyn to get school logo for tattoos - Continue with planning
Library Bags	<ul style="list-style-type: none"> - Gaynor to look in to options for sturdier bags (or another system that'll still include barcodes but remove the need for ziploc bags for each student)
Outdoor Equipment	<ul style="list-style-type: none"> - Rachel will price match and potentially purchase some items (specific request for balls; soccer, basketball, etc)

Meeting ends at 8:35p.m.

Thanks again everyone for such a productive meeting! Looking forward to next month as we come to the end of the year (already!) The next meeting will take place on May 9th at 6:30pm in the library.