

Osgoode Public School Informal OPS Council Meeting Minutes April 12, 2022

Voting Members in Attendance: Gaynor Kondric, Jaime Hodges, Kristen Cinnamon, Maggie Matte, Erin Nixon

Regrets: Lori Leptick, Julie Gray, Karyn Hughes, Stephanie Poulin, Jennifer Gilliland

Jaime welcomes all at 7:05 p.m.

Action items from February minutes

ACTION ITEM	UPDATE
Bag to School	- They are not replying to Jaime. May try other companies or try for the fall.
\$830 earmarked for Library	- Mrs. Edwards has been buying books and bins.
Scientists in the Schools	- \$220 per session x 12 classes. Jaime will send out an email vote.

Minutes from February meeting motioned to pass by Maggie Matte and seconded by Erin Nixon.

Principal & Teacher Report – Gaynor Kondric

- **Staff Report:** The 2/3A EFI class is saying goodbye to our Algonquin College Child and Youth Care student, Alyssa, on Wednesday, April 13th. She is from the community and asked to be placed here at OPS to do her practicum. Alyssa has been with us since September 2021. The class is planning a fun day together to thank her for all her support and assistance. At her request, it will be a rainbow theme, with fun literacy and arts activities.
- **Clubs to date:** Reading club on Tuesdays; Art club Tuesdays - very big turnout so we will likely split this into primary and junior; Climate crew started recently and team members are now making regular daily announcements (great way to practice public speaking and develop leadership).
- **Scientists in the School:** A huge hit. Great experiments, fun activities, terrific presenters, and lots of learning going on!
- **Craig Cardiff:** Craig is a local singer songwriter, and he does virtual songwriting workshops with classes. Students had a chance to write, compose and sing lyrics for a song. Then the singer/songwriters (it's not always Craig himself) put it all together and send the clip to the teacher. Jenna Anderson's class wrote a 45-second song on multiplication - very cool! Amanda Kelly's 2/3 class and Amy Claridge's grade 5 class also participated in a Craig Cardiff workshop.
- **Update re: Aspen:** This is our new Student Information Management System, replacing Trillium. The 'go live' date for this system has been delayed twice already and has now been

adjusted to July 15th, 2022. This system replaces the attendance and report card data entry system, to name only a portion of what is planned.

- **EQAO:** This will go ahead for our grade 3 and 6 learners. Staff administering the tests will be receiving some training from Ministry staff with respect to all the logistics related to this large-scale assessment. Grade 6 students will most likely access the tests in an e-format, with the option to complete the test on paper instead, if desired. Grade 3 students will have access to the e-format as well but are likely to be doing the test on paper. Paper copies would be scanned and uploaded for assessment. The test is organized into two sections each of Reading, Writing and Mathematics, with a student questionnaire added to collect data on attitudes and well-being at the end. It is expected to last a total of 3 hours and 35 minutes total, with extra time available if needed. Results are typically shared with schools in October, as three separate marks in the 1-4 range for all three domains. Parents can access samples and further information through the EQAO website.
- **Projected enrolment / staffing:** We have received our projected enrolment for next year but are not yet able to say how the Planning department will organize the school in terms of grade configurations. April, into May, is the time we do three things to get ready for next year: access projected numbers provided by Planning and determine vacancies and surplus positions, create teaching assignments based on preferences / qualifications, timetabling using the Time Allocation Model that prescribes a specific number of minutes to be scheduled for every subject. The process is very complicated, and often fluid as numbers change, even into the school year for which we are planning. As per union / HR regulations, all teachers are to receive their tentative teaching assignments by April 29th. ECEs and EAs are to know what their tentative assignments are by the end of May. In May, I should be able to share with Council what the whole school projected numbers will be, and perhaps be able to share the whole school layout in terms of grade configurations.
- **Nature nook:** A representative from the school board was on site yesterday looking at potential locations for the nature nook, and we decided on a shady corner just on the field side of the tile bed. We will be getting a bench on a concrete pad, and a few trees that will be watered regularly as per the contractor. The timelines for this project would be either May or October.
- **Staffing shortages:** We have been fortunate to not have to close any classes to date, despite a high degree of staff absenteeism due to illness. We will make every effort to let families know the evening before in the event we need to close a class.

Covid updates:

- daily self-screening continues - not being tracked by school however
- hand sanitizer to be available at all entrances/ in classes
- masking strongly encouraged but not mandatory for students/ staff/ visitors
- eye protection not required
- supply of N95s and student cloth masks continues
- cohorts no longer required - lunch, recess, before/ after activities
- office to continue reporting absences to GO portal

- students not present but accessing LMS marked as present in Trillium (absent in GOSecure – this is done by Judy)
- limited non-essential visitors inside school for two weeks following break (see me for requirements here)
- parent volunteers for school related activities of high educational value permitted (see me for requirements here)
- isolation room protocol to continue
- play structure does not need to be disinfected between uses - not currently open however - stay tuned for Spring opening date as per Facilities guidelines - hand hygiene before and after required
- staff room to continue with occupancy limits (see sign on door)
- Gr 1-6: gradual reintroduction of intramural and extracurricular activities
- field trips of high educational value may begin, including bus transportation for daytime trips within city of Ottawa - supervision may involve parent volunteers - vax attestation not required
- staff meetings may resume in person - option to do virtual also in place if physical distancing cannot be maintained/ in the event of illnesses
- small in-person assemblies permitted --- not whole school
- school leaving ceremonies --- waiting for guidance
- School Council meetings only virtual still - School Council may plan events outside only
- library may be used by classes for learning ie. learning commons - regular circulation may resume - books may be taken home - students may select books directly from shelves - students to sanitize before and after entry to/ from library - books do not need to be quarantined
- student desks no longer need to be placed in rows - may be grouped - furniture may be slowly returned - limit furniture with soft coverings - area rugs not to be used
- shared materials permitted - hand hygiene before and after - students may continue to bring own small toys/ use school equipment at recess
- students may work in groups
- levelled readers can be sent home
- singing is permitted inside and outside
- rhythm instruments permitted - wind instruments not permitted - ukuleles permitted under certain conditions (see me)
- desk shields should be discontinued (they restrict flow of air) - info to come re: disposal of desk shields

Treasurer's Report – Maggie Matte

- Total spending is just over \$10,000.00

Fundraising – Jaime Hodges

- Hot Lunch: We will provide hot lunch for 4 Fridays in May. We will not be using the Munch a Lunch system, since we would need to pay for a full year website subscription. Jaime Hodges will coordinate hot lunches. Pizza only, as it is easier to organize on such short notice.
- Plantables fundraiser – we will send out another reminder email for orders.

Other Items

- End of school family picnic. Gaynor will confirm with the board and staff to see if we can have our traditional end-of-school family picnic event.
- Applied for a grant for online speaker: “Parents for Diversity”. Grant was approved. May 31st from 7-8:15 p.m. It is in the Osgoode Public School Calendar. Jaime and Gaynor will coordinate to access and share the presentation link.
- Grade 6 Graduation – \$600 of council funds towards their ceremony for cake, t-shirts, etc. Council will do an email vote. Gaynor will speak to the staff regarding a ceremony.
- Still considering a smaller Spring Fling. Perhaps just a barbecue and bouncy castles with a few games outside. We will revisit this in May to see if any covid policies have changed.
- Osgoode Porchfest – June 11th. They have asked if OPS Council would like to set up a table in the parking lot of the school and do a bake sale to raise funds. Sell baked goods, drinks and use the popcorn machine.

Action items from April minutes

ACTION ITEM	UPDATE
Chromebook charging stations	- Gaynor will ask staff if they require more charging stations
Bag to School	- They are not replying to Jaime. May try contact other companies or try for the fall.
Scientists in the Schools	- \$220 per session x 12 classes. Jaime will send out an email vote.
Grade 6 Graduation	- \$600 towards ceremony. Jaime will send out an email vote.
Spring Fling	- Will discuss a smaller Spring Fling event during our May meeting.

Meeting ends at 8:23 p.m.

Our next meeting will take place on Tuesday, May 10th, 2022 at 7:00 p.m. via Google Meet.