

Osgoode Public School Informal OPS Council Meeting Minutes October 20, 2020

Voting Members in Attendance: Lorraine Whitby, Jaime Hodges, Maggie Matte, Kristen Cinnamon, Lori Leptick, Erin Nixon, Sonya Schmidt (teacher rep), Danielle Howson (EA rep), Heather Botsford, Joanne Bilodeau, Karyn Hughes, Julie Gray, Amanda Goth

Regrets: Stephanie Poulin, Jennifer Gilliland, Liz LeCain

Jamie welcomes all at 7:05 p.m.

Voting - 2020-2021 OPS Council Positions

Position	Name
Principal	Lorraine Whitby
Chair	Jaime Hodges
Treasurer	Maggie Matte
Teacher Rep	Sonya Schmidt
Support Staff Rep	Daniella Howson
Secretary	Kristen Cinnamon
Voting Member	Jennifer Gilliland
Voting Member	Julie Gray
Voting Member	Lori Leptick
Voting Member	Karyn Hughes
Voting Member	Erin Nixon
Voting Member	Stephanie Poulin
Voting Member	Heather Botsford
Voting Member	Amanda Goth
Voting Member	Joanne Bilodeau
Voting Member	Liz LeCain

Action items from February minutes

ACTION ITEM	UPDATE
Fresh from the Farm	- N/A for 2020
Reusable snack bags	- Will discuss in 2021
Voting on purchases for 2020	- N/A
Trivia Night #2	- Will discuss in 2021

Minutes from February meeting motioned to pass by Karyn Hughes and Lori Leptick.

Principal's Report – Lorraine Whitby

1) Safety Culture in the Pandemic

- a. Ottawa Public Health (OPH) works collaboratively with the OCDSB
- b. Attendance data of students and staff reported daily
 - i. Thank you for keeping your child home with symptoms
 - ii. Different protocols for students and adults
 - 1. Student with one symptom, monitored at home for 24 hours
 - a. Household contacts isolate during monitoring
 - 2. Staff with one symptom, either tested (await result) or isolate for 10 days
 - a. Household contacts isolate
 - b. Household contact symptomatic, staff isolates for 14 days or until negative result and asymptomatic
- c. Contact tracing information will be provided IF we have a confirmed POSITIVE case
 - i. Class/cohort, class schedule, all teaching contacts, seating plan, bus seating plan, EDP/OYA affiliation, siblings
 - ii. All communication is from the Principal **after** direction from OPH
 - iii. General letter will go to all families
 - iv. OPH will identify *high risk contacts* and request specific letter to go to those individuals
 - v. OPH determines isolation/quarantine guidelines
- d. Osgoode's application of OPH guidelines
 - i. Sanitizing stations at each entrance/exit
 - ii. Distancing dots for lining up/washroom use and lines to direct movement in halls
 - iii. Designated bus seating and lines outdoors
 - iv. Classroom seating plans take into consideration siblings, care "bubbles", bus ridership and EDP attendance
 - v. Designated entrance/exit for students
 - vi. Designated washrooms for students/staff
 - vii. Desk shields for students in Kindergarten to grade 3
 - viii. Masks for students in grades 4 to 6
 - ix. Staff must wear both a mask and a visor (if teaching more than one cohort) within the building and only masked outdoors
 - x. Tracking of staff movement from room to room within building
- e. We all play a role, at home and school
 - i. **W** – wear a mask/face covering when you cannot maintain a physical distance of two metres
 - ii. **I** – Isolate yourself from others when you are sick (and get tested promptly if you have Covid-like symptoms)
 - iii. **S** – Stay two metres apart from those outside your household
 - iv. **E** – Exercise proper hand hygiene; wash your hands regularly or use sanitizer especially before touching your face
- f. Volunteers and visitors discouraged (ordered virtual Dance lessons that can also be taught outdoors)

2) Building Community

- a. Owl Awards are continuing with a monthly focus (this month is RESPONSIBILITY)
- b. One *Golden Owl Award* will be presented (virtually) per homeroom classroom
- c. Goal is to apply Indigenous Teachings in an attempt to combat racism
 - i. Explicit teaching of both racism and monthly focus
 - ii. Using images to spark discussion each month connected to the teachings (responsibility, respect, truth, courage, love, honesty, wisdom, humility and finally UNITY)



3) Weather and Outdoor Learning

- a. Staff is encouraged to take learning outdoors, rain or shine
- b. With classroom restrictions during Nutrition Breaks and learning, better NOT to have “indoor recess”
- c. Essential to dress appropriately for the weather each and every day
- d. *Walking Fridays* will begin October 23rd as we attempt to walk across Canada

4) Staffing & Organization

- a. Initially projected at 270 students with 13 homeroom classrooms
- b. Reorganized in September to reflect the creation of Ottawa Carleton Virtual (OCV) school
 - i. reduced to 11 homeroom classrooms (14.9 teachers, 4 ECES, 2.5 EAs, 10 hours/day LTM)
 - 1. 2 Kindergarten classes
 - 2. 7 Early French Immersion classes
 - 3. 2 Regular (English) classes (both classes are triple grades)
 - ii. 219 “in person” learners
 - iii. 36 “virtual” learners
 - iv. 8 learners receiving Home Schooling
 - v. 1 learner not attending either
- c. Requested and granted additional staffing to avoid partial surplus vacancies
- d. Requested and granted a Designated Occasional Teacher (DOT) to cover “unfilled” absences
- e. Attendance data across the District will be captured by the Ministry, October 31st

5) Facilities

- a. New bike rack on order
- b. GREEN bin and BLUE bin programs have been put on hold across the District
 - i. Litterless (boomerang) Lunch
- c. Negotiated a BLACK bin pick up as needed

6) Mathematics - 2020 Curriculum: <https://www.ontario.ca/page/new-math-curriculum-grades-1-8>

- a. Part of a four-year math strategy from the Ministry, designed to
 - i. improve student performance in math

- ii. help students solve everyday math problems
- iii. increase students' employability to attain the jobs of the future
- b. Strands have been revised to include
 - i. Social-Emotional Learning (SEL) Skills in Mathematics and Mathematical Processes
 - ii. Number
 - iii. Algebra
 - iv. Data
 - v. Spatial Sense
 - vi. Financial Literacy

7) Progress Reports and Kindergarten Communication of Learning

- a. Progress Reports (grades 1 to 6) and Kinder Reports accessible November 20th
 - i. Progressing Very Well, Progressing Well, or Progressing With Difficulty
 - ii. Learning Skills feedback
- b. Mathematics will appear without strands identified; expecting an update to Provincial Report Card for Term One (February 2021)
- c. Kindergarten Initial Observation accessible November 20th
 - i. Focus on Key Learning, Growth in Learning, and Next Steps in Learning
 - ii. More of a growth-based record of a student's learning
- d. The OCDSB will be identifying a time for *parent/teacher interviews* as the next Professional Activity Day is January 22nd

8) Other

- a. Mrs. G held a virtual event for all classes for the Terry Fox Run. Thank you to everyone for your donations.
- b. OPS does not plan to approach Parent Council for money this year.
- c. No school photos this fall, mandated by the OCDSB.

Teacher's Report – Sonya Schmidt

- Teachers received fall gardening supplies and workshop information from OCDSB partner "Growing Up Organic". Garlic will be planted this week by certain classes.
- Teachers have inquired about having Scientists in the School do virtual presentations. Sonya Schmidt will look into pricing, and the school will cover any costs.
- Sanitization happening twice a day in the kinder classes and the routine is working well.

Treasurer's Report – Maggie Matte

- At the end of September, Council had \$19,253.34 in the bank.
- Lots of hot lunch and milk money needs to be reimbursed.
 - Paper cheques will be issued by Maggie and Jaime
 - Judy Milley will make sure all cheques go in kid's backpacks
 - Option to donate money back to the school. Maggie will contact parent's about this.
- \$9,869 currently spendable
- Gym equipment from February 2020 has been purchased for \$1,500

- Maggie will remove funds allocated for kinder as items were either already purchased or not needed at this time.

Fundraising – Jaime Hodges

- Christmas Catalogues. Orders due by October 28th.
- Snack bags
 - Possibility of offering a reduced price for the parents and council will supplement the cost
 - We will discuss in 2021
- Virtual dance-a-thon or another kind of entertainment event for the kids to participate in. Will discuss in January 2021
 - Lorraine will ask grade 5/6 students to brainstorm ideas

OTHER ITEMS

1. Parent Involvement Committee Opportunity

- The OCDSB is looking for parents and interested community members to serve on its Parent Involvement Committee (PIC). The committee meets 6 times per year to advise on policies and issues of concern to parents, and to make suggestions to the Board regarding parent engagement that supports student achievement.
- The committee is comprised of parents as well as representation from the director of education, trustees, school administrators, and community members. You do not have to be a member of a school council to apply. For more details about PIC and the responsibility of members, please visit the OCSDSB website. Applications will be accepted until Friday, **October 30th**.

2. Let's Talk Science

- Undergraduate and Graduate students from the University of Ottawa and Carleton University and offering free workshops for elementary schools.
- Amanda Goth will connect Lorraine with the organizers.

3. Remembrance Day

- Possibility of a virtual celebration via Veterans Affairs. They can send materials to schools.
- Heather Botsford will send information to Lorraine

SUMMARY AND ACTION ITEMS

Action items from October minutes

ACTION ITEM	UPDATE
Reusable snack bags	<ul style="list-style-type: none">- School gets 40% of sales- Reduce price for parents and council will cover the cost- Discuss in January 2021
Scientists in the School	<ul style="list-style-type: none">- Sonya Schmidt will look into pricing
Virtual entertainment / fundraising event	<ul style="list-style-type: none">- Lorraine will reach out to grade 5/6 students for ideas.
Let's Talk Science	<ul style="list-style-type: none">- Amanda Goth will connect Lorraine with organizers
Remembrance Day	<ul style="list-style-type: none">- Heather Botsford will send Veterans Affairs info to Lorraine
Trivia Night #2	<ul style="list-style-type: none">- Discuss in January 2021

Meeting ends at 8:25 p.m.

Our next meeting will take place on Tuesday, November 10th, 2020 on Google Meet.